

Greenwood Public Library
Board of Trustees Meeting
310 S. Meridian, Greenwood, IN 46143
September 9, 2025, 6:00pm

Members attending in person: Lori Feller, Josh Jackson, Carmen Madsen, David Penoff, Tamara Russell, Shan Rutherford, Lauren Harmon

Members attending electronically: None

Members absent:

Other attendees: Emily Ellis, Susan Jerger, Donna Ciriello, Karen Jewell, Linda Messick, Julia Reynolds, Anna Roberts

Attending electronically: None

Members absent: Kevin Hoover

PUBLIC HEARING ON THE 2026 BUDGET FOR GREENWOOD PUBLIC LIBRARY

Call to Order: Lori Feller called the public hearing to order at 6:00 p.m.

Public Comment: There were no public representatives present.

Adjournment: Lori Feller called for a motion to adjourn.

Carmen Madsen made the motion to adjourn, Josh Jackson seconded the motion, and the public hearing was adjourned at 6:01 p.m.

REGULAR MEETING OF THE GREENWOOD PUBLIC LIBRARY BOARD OF TRUSTEES

Call to Order: Lori Feller called the September 2025 regular meeting of the Greenwood Public Library Board of Trustees to order at 6:02 p.m.

Pledge of Allegiance and Invocation

Josh Jackson led the Pledge of Allegiance and Shan Rutherford conducted the invocation.

OLD BUSINESS

Minutes of Previous Meeting:

Minutes of the August meeting were reviewed.

David Penoff moved to approve the minutes, Lauren Harmon seconded, and the minutes of the August 12, 2025 meeting were approved by unanimous voice vote.

Board Correspondence: None

FINANCE

Finance Committee Report:

Tamara Russell reported that the Finance Committee met on September 4, 2025.

Susan Jerger confirmed that all funds are in balance at all the banks.

Carmen Madsen signed off on all bank balances.

Mike Reuter will be attending the Board Meeting on Oct 7, which is also the day the bond sale begins.

Review of Accounts Payable and Treasurer's Report

Carmen Madsen noted that all liabilities have been recognized, checks have been written and signed, and payments will be made on time.

Carmen Madsen moved to approve, Tamara Russell seconded, and the Treasurer's Report was approved by signature.

NEW BUSINESS

GPL Handbook

The handbook is moving from the Niche Academy platform to a less expensive option. The \$3600 annual lease for Niche Academy is up in November.

A few changes were made including removing the no longer needed Assistant Director and Head of Operations titles, clarifying details on resignation with compensation for years of service, and handling of President's Day as a floating holiday.

Shan Rutherford moved to approve, Josh Jackson seconded, and the updated GPL Handbook was approved by unanimous voice vote.

Weapons Policy

The annual policy review was conducted and no changes made.

Lauren Harmon moved to approve, David Penoff seconded, and the Weapons Policy was approved with no changes by unanimous voice vote.

Public Comment Policy

The annual policy review was conducted and no changes made.

Tamara Russell moved to approve, Carmen Madsen seconded, and the Public Comment Policy was approved with no changes by unanimous voice vote.

Volunteer Policy

The annual policy review was conducted and clarification was made regarding when criminal history background checks are required.

Josh Jackson moved to approve, Tamara Russell seconded, and the updated Public Comment Policy was approved by unanimous voice vote.

Electronic Meeting Policy

The annual policy review was conducted and no changes made.

David Penoff moved to approve, Lauren Harmon seconded, and the Electronic Meeting Policy was approved with no changes by unanimous voice vote.

MONTHLY REPORTS

Attorney's Update:

Emily Ellis mentioned that the elevator maintenance payment issue that Kevin Hoover had been managing has been resolved. The bill has been reduced by \$3000 and is now being paid.

Executive Director's Report:

Emily Ellis reported that she attended the New Director's Workshop hosted by the IN State Library, and that she and Susan Jerger attended the Bookkeeper's Workshop at Anderson Library. Emily was interviewed for a Daily Journal article on the effects of budget cuts for libraries in Johnson County.

Highlights from Department Reports:

Outreach events included hosting an outdoor movie night at the Greenwood Little League, participating in Indy South Airport Day, and Final Fridays with the book bike.

Julia Reynolds revealed the library applied for and was awarded a \$9000 Unrestricted Community Needs grant from the Johnson County Community Foundation. The money will be used to update some of the much used/loved equipment in the Studio.

Donna Ciriello mentioned that she and Aubrey Watson attended and learned much from Digipalooza, the biannual conference of Overdrive held at their headquarters in Cleveland.

Jessica Smith reported that she attended Meet the Teacher Night at both Greenwood Middle and High Schools encouraging card registrations with a raffle. She also reported that twenty-five teens enjoyed a rowdy after hours laser tag event.

Along with all their normal successful programming, the Kids department held a 100 Books Celebration, a Literacy Learners talk, and added pool noodle rocket flingers to the Airport event.

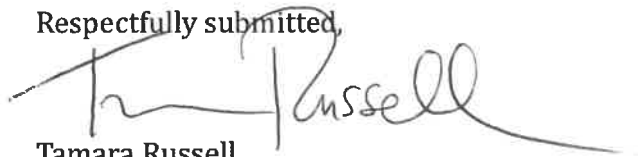
Other Business: None

Public Comment: None

Adjournment: Lori Feller called for a motion to adjourn. ³

Shan Rutherford made the motion to adjourn, Tamara Russell seconded the motion, and the meeting was adjourned at 6:41 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tamara Russell". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Tamara Russell
Secretary